



GNR MEETING MINUTES

DATE: Monday, October 15, 2019

TIME: 5:02 PM

LOCATION: Zoom Conference Rm

MEETING CREATED BY: Brenda Gee

MINUTE TAKER: Brenda Gee

TYPE OF MEETING: Check-in

TIME KEEPER: N/A

FACILITATOR: All

ATTENDEES: Anna, Cameron, Matt, Diessa, Yuliya, Rigel, Brenda

MINUTES

Communication & Meetings		
TIME ALLOCATED	15 mins	PRESENTED BY Brenda
DISCUSSION	<p>-September 29 Officer Training Minutes reviewed for approval</p> <p>- Email Outreach template created by Matt was reviewed</p> <p>- Newsletter Template that was created and presented by Brenda was reviewed</p>	
CONCLUSION	<p>Everyone agreed these templates would work for connection with the chapters in GNR for all regional officers. Minutes were approved and will be published on website.</p>	
ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Email template will be used to contact chapters	All members	Tuesday, November 12, 2019
Newsletter template will be used once we publish information after Town Hall for chapters that need to be updated.	All Members	Tuesday, December 3, 2019

Fall Conference/ Other region assignment		
TIME ALLOCATED	10 min	PRESENTED BY All officers and Brenda
DISCUSSION	<p>Having a couple Town Hall style meetings to help with star requirements for chapters who need that involvement was discussed.</p> <p>Dates of November 16, 23 and December 7th were suggested.</p> <p>Division 1 or 2 were suggested as the right spots to target as they are more central for all chapters.</p> <p>Brenda to email Dr. Daria at Everett and Diessa/Anna to contact Clover Park.</p> <p>Planning of the Spring conference – it was discussed by all that we should centralize within the region and partner Matt’s chapter with another to host in spring 2020. Matt indicated that his college is only available for 1 day in March.</p> <p>Dates were discussed – we need to be earlier than Catalyst to make it viable for chapters.</p> <p>Team decided upon February 29 to March 1 or March 7 to 8th.</p> <p>Diessa will contact Clover Park as there was some discussion of possible hosting?</p>	

CONCLUSION	Topic discussions to be decided upon by the officers for the Town Hall and they are to select what they feel comfortable talking about.	
ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Contact with district meeting sites	Diessa, Anna and Brenda	Monday, October 28, 2019
Topic discussion platforms	Everyone	Monday, November 4, 2019
The search will begin for a host chapter for the Spring Conference	Diessa/Brenda	Monday, November 4, 2019

Reach out/ Check-in Districts		
TIME ALLOCATED	10 min	PRESENTED BY Cameron/Anna
DISCUSSION	<p>Officers are starting to find that contacts in GNR Advisor list are no longer the contacts and finding it difficult to get information on who is now responsible for the chapter.</p> <p>Discussion on removing or recording the chapters with no contact as inactive to reflect the change was agreed upon. Brenda will contact HQ to find out what PTK does in these instances in other regions.</p>	
CONCLUSION	All agree reaching out needs to be done. Continued contact by email and phone by Officers in each district.	
ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Continue with list of chapters/schools in your district	Everyone	Monday, November 4, 2019
Reach out to those chapters & intro yourself	Everyone	Monday, November 4, 2019

Other: Outreach and Recruitment		
TIME ALLOCATED	10 min	PRESENTED BY Diessa
DISCUSSION	<p>Diessa presented on creating an outreach program to high schools at a chapter level. Many colleges in WA have high schools close by i.e. Clover Park, TCC and Bates. Matt indicated that they have college ambassadors in his area that could include PTK information in their recruitment toolkits.</p> <p>This recruitment toolkit could be used by chapters as a college project with community.</p> <p>The Regional Alumni chapter and its work with the region was discussed. The expectations of regional involvement were also reviewed. An invite to review the regional alumni chapter with Michelle and Michaelann is to be planned for after Town Hall, in the new year.</p>	
CONCLUSION	<p>Diessa will put more work into creating this framework and how it could be utilized at a chapter level.</p> <p>Additional information to be gathered regarding the regional alumni chapter by Brenda and HQ.</p>	

ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Diessa to make framework for more discussion with team	Diessa	Sunday, November 3, 2019
Regional alumni information gathered and shared with Officers	Brenda	Monday, November 4, 2019

SPECIAL NOTES	REMINDER: Competitive Edge to be completed for December 1, 2019
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SECRETARY APPROVAL:

(Signature & Date)
